

CLIENT INFORMATION FACE SHEET

WHEN: This form is generated by Insyst System and updated as necessary.

ON WHOM: All individuals seeking services.

COMPLETED BY: Any service delivery staff participating in the admission process.

MODE OF COMPLETION: Entry of data into Mental Health Management Information System.
Printed form title: MHS-140.

REQUIRED ELEMENTS: Identifying client information, complete diagnosis with DSM-IV-TR codes, psychiatrist and primary therapist.